

Audit Manager/Senior Manager

(Qualified ACA/ACCA)

Company Name	SB&P
Office Location	Bootle, Liverpool
Job Title	Audit Manager/Senior Manager
Reports To	Partners
Job Overview	Position has been created due to an expansion within the firm
Hours	Full time – 37.5 hours a week.
Salary and Benefits	Dependent on experience
Start Date	ASAP

We are looking for an experienced Audit Manager to join our audit and accounts department. The ideal candidate will be a highly ambitious, experienced, and driven individual.

Applications are encouraged from candidates who are currently working at management level, and looking for a new challenge, or seeking that next step into senior management.

This is a fantastic career progression opportunity for someone that would like to become a key team member at SB&P and assist with our exciting growth plans.

You will find a supportive, positive, and welcoming culture at SB&P, with an emphasis on teamwork, and work/life balance.

Job Objectives

- To manage a diverse client portfolio, delivering services efficiently and effectively.
- To train, develop and manage an established team.
- To work closely with the partners to develop and grow the practice.

Duties

- Providing a variety of audit, accountancy, and ad-hoc services for a diverse portfolio of clients including small and medium sized privately owned limited companies, groups, not for profit organisations, LLP's, partnerships, and sole traders.
- Managing the client portfolio from planning/scheduling through to completion, ensuring client expectations are met, and where possible exceeded.
- Manage, motivate, and train an established team, including the carrying out of regular performance and annual appraisals to identify training and development needs.
- Identify and manage recruitment needs, including liaising with recruitment agencies and interviewing of candidates.
- Close and regular monitoring of key performance indicators to ensure wider practice strategies are met.
- Working closely with partners to lead business development activities and managing new business

Key Skills

- **Technical/Qualifications** – qualified ACA/ACCA – able to demonstrate an excellent working, and up to date knowledge of accounting and auditing standards, commitment to ongoing and continuous learning and development.
- **IT** –working knowledge of IRIS/CCH and other cloud-based accounting packages, SAGE, Quickbooks, Xero etc.
- **Planning/Organisation** – ability to identify, plan and set achievable goals with the aim of achieving both company and personal objectives. Outline and communicate tasks and schedules to the team, whilst setting out a clear strategy on how to achieve required results.
- **Decision making** – able to make decisions that achieve company objectives, able to take responsibility, be accountable and able to justify decisions taken.
- **Problem solving** – ability to tackle and solve problems that can arise in a typical working day, finding the best way to handle the problem, taking responsibility, and getting the best solution.
- **Delegation** - ability to delegate to speed up projects, to drive responsibility, behaviours, and accountability within the team with the aim of achieving optimal results and productivity.
- **Motivation** – a self-starter able to self-motivate and motivate the wider team to achieve company objectives.
- **Relationships** - able to build confident and long-lasting relationships with the team, our clients, and our wider business partners.
- **Communication** - ability to communicate effectively and confidently, both orally and written, with all stakeholders.
- **Continuous learning and development** - a commitment to ongoing learning and development.

To apply, send your CV and covering letter to Suzanne Draper at suzanne.draper@sb-p.co.uk.